

Management Skills & Techniques for Engineers

Date	Venues	(\$Fees	Book your seat
08 Dec -12 Dec 2024	Kuala Lumpur	3600	Register Now

Course overview

This course aims to introduce management tools and resources to the new manager, to encourage the developing leader and to allow the experienced professional to work on particular problem areas. This course also aims to enable participants develop modern effective management skills and techniques to enhance growth of their organizations. The content covers interpersonal skills, leadership and team building, and decision making and problem solving

Course objective

- Understand the management functions of planning, organizing, directing and controlling in a team-building manner.
- Run an effective work schedule that will increase the work groups' productivity.
- Learn how to coordinate, delegate, and communicate with others to achieve the desired goals.
- Find out how to creatively manage problem solving and decision-making processes.

Who should attend?

Technical managers, supervisors and engineers who need to develop their managerial skills.

Course outline

- Understanding the Transition from Technical Expert to Functional Manager/Supervisor
- Management Through Performance Analysis
- Planning and Organizing Tools and Techniques
- Dealing with Your Team Members, Contractors and Customers
- Building Successful Work Teams
- Analyzing Issues and Making Effective Decisions

Training methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops

- Games & Role plays



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